

## 1.0 Percent Participation Justification Form 2018–19

The *Every Student Succeeds Act (ESSA)* requires each district and charter school to complete and submit a justification when it anticipates exceeding 1.0 percent of students assessed in a subject area (i.e., English Language Arts/Reading, Mathematics, and/or Science) with the NCEXTEND1 alternate assessment. Justifications from each district and charter school will be reviewed by the North Carolina Department of Public Instruction (NCDPI), and follow up actions will be determined based on the information found in the justification document. Staff from the Exceptional Children and Accountability Divisions in each district and charter school should collaborate to provide the following information on the justification document. Responses to Sections 1–4 and the designated signatures are required; it is optional to include additional information (see page 5). This justification document will be publicly posted. As such, the document **must not contain any personally identifiable information**. If necessary, additional pages may be attached to this form.

### Section 1: Contact Information

Enter contact information for the primary district/charter school staff member responsible for overseeing the completion of the justification form.

<b>3-Digit LEA/Charter Code:</b> 930
<b>Contact Name:</b> Shana Brown
<b>Contact Phone No.:</b> 252-257-3184 ext 1237
<b>District/Charter Name:</b> Warren County Schools
<b>Contact Title:</b> Exceptional Children's Director
<b>Contact E-Mail:</b> sbrown@warrenk12nc.org

### Section 2: Analyzing Contributing Factors

Did the Individualized Education Program (IEP) teams utilize the alternate assessment eligibility criteria and the North Carolina Alternate Assessment Decision Making Flow Chart to make alternate assessment participation decisions?

☒ Yes                      ☐ No

Indicate how all members of the IEP teams have been informed or trained on the alternate assessment eligibility criteria and the North Carolina Alternate Assessment Decision Making Flow Chart. Check all that apply.

Training Method	School Administration	Special Education Staff	Parents	Related Service Staff
Face-to-face training	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Online training	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Given copy of guidance documents	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No training provided	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other, please explain below	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## 1.0 Percent Participation Justification Form 2018–19

Other, please explain below:

N/A

Does the district or charter school identify students to participate in the alternate assessment that do not traditionally participate (i.e., Speech and Language Impairment, Specific Learning Disability, etc.)? If yes, please explain how the district determined these students meet the criteria for participation in the alternate assessment.

☐ Yes ☒ No

Explain below:

N/A

Does the district or charter school provide a targeted program that may contribute to a higher enrollment of students with significant cognitive disabilities?

☐ Yes ☒ No

Explain below:

N/A

Does the district or charter school have a small overall student population that increased the likelihood of exceeding the 1.0 percent threshold?

☒ Yes ☐ No

Explain below:

Warren County Schools has a total enrollment of 2060 students. 1332 of those students are Black/African American, 304 are White, 184 are Hispanics, 150 are American Indians, 75 are two or more races, 10 Asians and 5 Hawaiian/Pacific Islander. We have a total of 26 students participating in Alternate Assessment.

### Section 3: Assurances

Does the district or charter school have a process in place to monitor alternate assessment participation?

☒ Yes ☐ No

Explain below:

## 1.0 Percent Participation Justification Form 2018–19

The Exceptional Children's Department holds monthly training and update meetings for teachers and related services personnel. During the Individualized Education Plan (IEP) team meetings our teachers explain the process of determining eligibility and that criteria that need to be met. The teacher is the facilitator of the IEP team meeting. He/she ensures that the entire team has thorough discussions concerning all data that is to be presented and makes sure that the needs of the students will be met during the life of this IEP. Once this discussion has taken place, then the IEP team makes eligibility determination decisions concerning the student.

Does the district or charter school have a process in place to identify and address disproportionality in alternate assessment participation (specifically, among race, gender, or socioeconomic status groups)?

☐ Yes ☒ No

Explain below:

When looking specifically at race in Warren County Schools, we are confident that we are ensuring that during each IEP meeting, decisions are made based on the needs of the student. Our Black/African American population makes up 65% of our population, therefore, we will continue to have a disproportionality among that race.

### Section 4: Resources and Technical Assistance

What resources and technical assistance does the district or charter school need from the North Carolina Department of Public Instruction to ensure that students are being assessed using the appropriate assessment?

Warren County Schools work hard to ensure that all students are being assessed with the appropriate evaluation assessments. We need continued trainings and materials on the extended content standards for those students who are assessed using the Extend I exams.

### Signatures

Superintendent/Charter School Director  
Exceptional Children Director/Coordinator  
LEA/Charter School Test Coordinator

 Date 4/24/2019  
 Date 4/24/2019  
 Date 4/24/19

The completed justification form must be signed by the superintendent/charter school director, exceptional children's director/coordinator, and LEA/charter school testing coordinator. The form must be scanned and emailed to [alternateassessment@dpi.nc.gov](mailto:alternateassessment@dpi.nc.gov) by May 3, 2019.

The NCDPI will notify districts/charter schools in writing if further information is needed and will include next steps. For questions, please contact your Exceptional Children Director or Regional Accountability Coordinator.

**Note:** See page 5 for additional information that can be included but is not required.